



Professional Engineers of Colorado

**Executive Committee Meeting
November 8, 2007 – 3:30 – 5:30 p.m.
Burns & McDonnell
Centennial, CO**

Minutes

I. The Meeting was called to order at 3:45 p.m.

Attendance: Paige Lee, Rick Coldsnow, Paul Bakken, Bill Hyatt, Mark Weidhaas, Nate Dowden, Erin Erickson

Absent: David Conner, Larry Feeser

II. Minutes – There were two corrections to the minutes from 9/12/2007. Rick Coldsnow attended the meeting and was not included. Under old business, Bill Hyatt's name should be corrected. Erin Erickson will contact David Conner with these changes and have them uploaded to the web site. There was motion by Mark Weidhaas to approve the minutes; seconded by Nate Dowden.

III. Old Business

1. Action Item List – Please see updates to the action item list.

IV. New Business

Constitution & Bylaws –

Fred Zook and Gene Burdick made changes to the Constitution and Bylaws. The Executive Committee reviewed the mark ups and decided that on page 9, Article IX, Section 2, the Annual Meeting should read as "The State Society shall hold an Annual Meeting once a year." In addition the installation of officers will not necessarily be held at the time of the Annual Meeting. This should be left general because it is subject the time of year is subject to change and the Bylaws should reflect that possibility.

Bill Hyatt made a motion to accept the report. Fred Zook and Gene Burdick should make the official changes to the Word document and send it to the office no later than January 15, 2007, so Erin Erickson can send out the revised version to the State Board of Directors one month prior to the next scheduled meeting.

2008 Annual Meeting/E-Week –

- The Annual Meeting should be held on February 21st & 22, 2008. The Engineers Week dinner will take place on the evening of February 22, 2008; the Annual Meeting will take place on the evening of February 21, 2008. The Engineers Week dinner is currently reserved at the Double Tree Hotel (32nd & Quebec). Paige Lee, Nate Dowden, and Erin Erickson will work to established a schedule of the event to report to the board. Once a schedule has been established, Erin Erickson will contact the Double Tree to reserve the necessary room space and make food/beverage arrangements.
- There was further discussion on possible academic programs that would work to fill break out sessions. Nate Dowden suggested a Colorado State University Professor, Bill Gray, who is a renowned hurricane meteorologist.
- Mark Weidhaas suggested that Chapter Presidents are contacted and asked to establish one speaker each to fill educational break out sessions. Speakers should be established no later than December 20, 2007.

- The educational sessions should draw attention and relate to the field of engineering. Controversial topics that are pertinent to today's issues are encouraged. The Sustaining Fund has offered to contribute funds toward educational events. This conference would serve as an opportunity to increase membership by offering opportunities for PDH Certificates.
- PEC can offer to pay for the meals/accommodation for speakers.
- Company awards/Young Engineer Award – NSPE currently offers qualifications/nominations on the Young Engineer Award. Erin Erickson can post a link to these NSPE awards on the PEC web site.

Legislation-

- PEC should have a representative at every state board of licensure meeting. Dave Hughes volunteered at the State Board of Directors meeting to be the main contact on legislative issues.
- Information on CapWiz, a legislative program offered free of charge through NSPE, was provided. NSPE provides training courses every Tuesday for preparation on legislative issues. They also provide a link to their web site with state issues to promote involvement.
- Charlie Adams should be contacted and asked to include Dave Hughes/Erin Erickson on his email list.

2008 NSPE Fellow Member Nominations-

- The board was unable to determine an individual who should be nominated for the Fellow Award. Mark Weidhaas and Paige Lee will continue to review member qualifications for this nomination and report to the board if they come up with a nominee.

Other New Business-

- Rick Coldsnow attended the Education Foundation meeting held on 11/7/2007 and reported that they would like to begin supporting educational seminars; PEC should consider the Education Foundation as a resource while planning the Engineers Week events.
- In order for the Education Foundation to support this event, the educational seminars must be an attempt to increase membership based on providing engineer related educational opportunities.
- The Education Foundation may be a resource to look to in order to provide leadership education for board members.
- It was suggested that once a Board members only site is established on the web site, Erin Erickson should post information on leadership positions roles/responsibilities for incoming board members.

V. Motion to adjourn at 5:15 p.m.